

A-34, Sector 62, Noida 201 309

**Instructions for the candidates who appeared in Online Entrance Test (OET) Rounds-
Procedure for filling up of NCHM JEE Residual Seats for BSc. (Hospitality & Hotel
Administration).**

- Such candidates need not apply to the OETs.

2. Candidates who do not have a Rank in the NCHM JEE 2025 Exam, or were not able to take the NCHM JEE 2025 Exam, but are desirous of getting a seat at the NCHMCT affiliated IHMs, may take the Online Entrance Tests (OETs) being conducted by the NCHMCT on an All-India Basis. The residual seats emerging after the conclusion of the online Counselling process at NCHMCT affiliated IHMs will be filled up through candidates securing ranks in the OETs. For registering and applying to OETs, please visit https://docs.google.com/forms/d/e/1FAIpQLScEv5gsEOSKkyc5H2mLhBsSk11WkfuD7WeeAed12_k4vbasA/viewform
3. While filling up the application form, candidates are required to indicate their first 10 preferences for IHMs, in order of priority. The allotment of IHM to a candidate will be made based on the rank secured in the OET Round and the preference of Institutes exercised by him/her, in order of priority.
4. Several rounds of OETs will be conducted by NCHMCT on a rolling basis. Candidates securing a rank in OET Round 1 will be allotted the residual seats first, in order of merit,

followed by candidates in Round 2, followed by candidates in Round 3 and so on. Candidates may appear in only one Round of OETs.

5. Exam dates for OET Rounds will be published in the NCHMCT official website well in advance. Candidates are advised, in their own interest, to closely follow the website for updates regarding OET dates, candidate roll numbers, results, procedure and stipulated timelines for payment of Seat Confirmation Fees (SCF) etc.
6. Candidates appearing or desirous of appearing in the OET Rounds must follow the instructions issued to candidates by NCHMCT from time to time through e-mails/ SMS/ website notification (www.nchm.gov.in) etc. For this, the candidates are requested to check their e-mails regularly and also see the updates published in the website (www.nchm.gov.in) frequently.
7. Candidates securing a rank in an OET Round must pay a Seat Confirmation Fee of Rs. 2000 within the stipulated date for being considered for allotment of residual seats at affiliated IHMs. Candidates who fail to remit the SCF within the stipulated date will not be considered for allotment of residual seats. For payment of SCF, please visit <https://onlinepayment.nchmnoida.com/>
8. NCHMCT will finalize the residual vacancy position (IHM-wise and Category-wise) by 30th June 2025. After this, the allotment process will commence as explained in clauses 6 and 7.
9. In case there is no residual seat available at the first choice IHM opted by the candidate, the seat will be allotted in the subsequent choices of IHMs opted by the candidate, wherever a seat is available.
10. In the event that any of the IHMs which have been indicated as preferences by a candidate in order of priority in their application forms do not have residual seats for allotment to the candidate, the candidate will be asked to fill up a fresh list of preferred IHMs after referring to the All-India residual seats availability chart which will be published of the NCHMCT official website (www.nchm.gov.in).
11. For candidates who have opted only single IHM as their preference and in case there is no residual seat available in that IHM, such candidates will be asked through e-mail to give their fresh options in order of their preference for allotment by the Council.
12. Allotment list will be displayed in the Council's website and also informed to the candidates through the registered e-mail along with instructions to report for admission at the allotted IHM for verification of all original certificates in support of eligibility. In case 12th pass certificate or latest OBC (NCL) certificate or any other relevant document is not available at the time of reporting/verification, in that case, such candidates will have to

submit an UNDERTAKING to the allotted IHM stating that the same will be submitted latest by 30th September 2025.

13. While reporting for admission at the allotted IHM, the candidates will have to pay the first semester fee as per the details given in the seat allotment mail/letter.
14. Once a seat is allotted to a candidate at an affiliated IHM, requests for change of IHM will not be entertained by the NCHMCT under any circumstances.
15. For availability of hostel facility at the allotted IHM and hostel charges, the candidates may visit the website of the allotted IHM or may contact the IHM for details.
