

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	24-10-2025 13:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	24-10-2025 13:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	180 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Tourism
विभाग का नाम/Department Name	Department Of Tourism
संगठन का नाम/Organisation Name	National Council For Hotel Management And Catering Technology (nchmct)
कार्यालय का नाम/Office Name	Noida
वस्तु श्रेणी /Item Category	Security Manpower Service (Version 2.0) - Office/Commercial/Institutions/ Residential; Unarmed Security Guard , Security Manpower Service (Version 2.0) - Office/Commercial/Institutions/ Residential; Security Supervisor , Security Manpower Service (Version 2.0) - Office/Commercial/Institutions/ Residential; Armed Security Guard
अनुबंध अवधि /Contract Period	1 Year(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	300 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	6 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Exemption for Years Of Experience and Turnover	Yes Complete
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Exemption for Years Of Experience and Turnover	Yes Complete

बिड विवरण/Bid Details	
विक्रेता से मांगे गए दस्तावेज़/ Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/ Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/ Bid to RA enabled	No
बिड का प्रकार/ Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय / Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित बिड मूल्य / Estimated Bid Value	9635229
मूल्यांकन पद्धति/ Evaluation Method	Total value wise evaluation

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	481761

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	14

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने है। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

लाभार्थी /Beneficiary :

Director (A & F)

Noida, Department of Tourism, National Council for Hotel Management and Catering Technology (NCHMCT),
Ministry of Tourism

(Director Admin And Finance)

बोली विभाजन लागू नहीं किया गया/Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be exempted from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking exemption from Experience Criteria, shall upload the supporting documents to prove his eligibility for exemption.

2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be exempted from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking exemption from Turnover, shall upload the supporting documents to prove his eligibility for exemption.

3. If the bidder is a DPIIT registered Startup, the bidder shall be exempted from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking exemption from Experience Criteria, shall upload the supporting documents to prove his eligibility for exemption.

4. If the bidder is a DPIIT registered Startup, the bidder shall be exempted from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking exemption from Turnover shall upload the supporting documents to prove his eligibility for exemption.

5. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

6. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

7. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

8. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March

prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Scope Of Work For the Service:[1759818361.pdf](#)

This Bid is based on Quality & Cost Based Selection (QCBS) . The technical qualification parameters are :-

Parameter Name	Max Marks	Cutoff Marks	Qualification Methodology Document
Experience in Security Manpower services	20	5	View File
Solvency Certificate	20	10	View File
Average Annual Turnover	10	5	View File
Technical Presentation	50	25	View File

Total Minimum Qualifying Marks for Technical Score: 45

QCBS Weightage(Technical:Financial):30:70

Presentation Venue:National Council for Hotel Management and Catering Technology, A-34, Block A, Industrial Area, Sector 62, Noida, Uttar Pradesh 201309

Designation of CA : DIR (A&F)

Office of CA : NCHMCT

CA approval document link : [View file](#)

Security Manpower Service (Version 2.0) - Office/Commercial/Institutions/ Residential; Unarmed Security Guard (16)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Establishment / Area	Office/Commercial/Institutions/ Residential
Category of Profile	Unarmed Security Guard
Category of Skills	Skilled
Gender	Male
Duty Hours in a day	8
Qualification	Not Required
Ex Servicemen	Yes

विवरण/ Specification	मूल्य/ Values
Age Limit	Up to 50 years
Years of Experience	6 - 10 years
Additional Requirements for the Security Personnel	N/A
Is Geographical presence of the Service Provider registered office is required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Uttar Pradesh
एडऑन /Addon(s)	

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Satish Kumar	201309,A-34, SECTOR-62, NOIDA	16	• Number of working days in a month : 30 • Tenure/ Duration of Employment (in months) : 12 • Basic Pay (Minimum daily wage) : 981 • Provident Fund (INR per day) : 60 • EDLI (INR per day) : 2.5 • ESI (INR per day) : 31.88 • EPF Admin charge (INR per day) : 2.5 • Bonus (INR per day) : 81.72 • Optional Allowance 1 (in Rupees) : 0 • Optional Allowance 2 (in Rupees) : 0 • Optional Allowance 3 (in Rupees) : 0

Security Manpower Service (Version 2.0) - Office/Commercial/Institutions/ Residential; Security Supervisor (3)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Establishment / Area	Office/Commercial/Institutions/ Residential
Category of Profile	Security Supervisor
Category of Skills	Skilled
Gender	Male
Duty Hours in a day	8
Qualification	Graduate
Ex Servicemen	Yes
Age Limit	Up to 50 years
Years of Experience	6 - 10 years
Additional Requirements for the Security Personnel	N/A
Is Geographical presence of the Service Provider registered office is required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Uttar Pradesh
एडऑन /Addon(s)	

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
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क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Satish Kumar	201309,A-34, SECTOR-62, NOIDA	3	• Number of working days in a month : 30 • Tenure/ Duration of Employment (in months) : 12 • Basic Pay (Minimum daily wage) : 981 • Provident Fund (INR per day) : 60 • EDLI (INR per day) : 2.5 • ESI (INR per day) : 31.88 • EPF Admin charge (INR per day) : 2.5 • Bonus (INR per day) : 81.72 • Optional Allowance 1 (in Rupees) : 0 • Optional Allowance 2 (in Rupees) : 0 • Optional Allowance 3 (in Rupees) : 0

Security Manpower Service (Version 2.0) - Office/Commercial/Institutions/ Residential; Unarmed Security Guard (3)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Establishment / Area	Office/Commercial/Institutions/ Residential
Category of Profile	Unarmed Security Guard
Category of Skills	Skilled
Gender	Female
Duty Hours in a day	8
Qualification	Not Required
Ex Servicemen	No
Age Limit	Up to 50 years
Years of Experience	6 - 10 years
Additional Requirements for the Security Personnel	N/A

विवरण/ Specification	मूल्य/ Values
Is Geographical presence of the Service Provider registered office is required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Uttar Pradesh
एडऑन /Addon(s)	

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Satish Kumar	201309,A-34, SECTOR-62, NOIDA	3	- Number of working days in a month : 30 - Tenure/ Duration of Employment (in months) : 12 - Basic Pay (Minimum daily wage) : 981 - Provident Fund (INR per day) : 60 - EDLI (INR per day) : 2.5 - ESI (INR per day) : 31.88 - EPF Admin charge (INR per day) : 2.5 - Bonus (INR per day) : 81.72 - Optional Allowance 1 (in Rupees) : 0 - Optional Allowance 2 (in Rupees) : 0 - Optional Allowance 3 (in Rupees) : 0

Security Manpower Service (Version 2.0) - Office/Commercial/Institutions/ Residential; Armed Security Guard (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	

विवरण/ Specification	मूल्य/ Values
Type of Establishment / Area	Office/Commercial/Institutions/ Residential
Category of Profile	Armed Security Guard
Category of Skills	Highly Skilled
Gender	Male
Duty Hours in a day	8
Qualification	Not Required
Ex Servicemen	Yes
Age Limit	Up to 50 years
Years of Experience	6 - 10 years
Additional Requirements for the Security Personnel	N/A
Is Geographical presence of the Service Provider registered office is required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Uttar Pradesh
एडऑन /Addons	

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
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क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Satish Kumar	201309,A-34, SECTOR-62, NOIDA	1	• Number of working days in a month : 30 • Tenure/ Duration of Employment (in months) : 12 • Basic Pay (Minimum daily wage) : 1065 • Provident Fund (INR per day) : 60 • EDLI (INR per day) : 2.5 • ESI (INR per day) : 34.61 • EPF Admin charge (INR per day) : 2.5 • Bonus (INR per day) : 88.71 • Optional Allowance 1 (in Rupees) : 0 • Optional Allowance 2 (in Rupees) : 0 • Optional Allowance 3 (in Rupees) : 0

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

Other Important Terms & Conditions:-

- The contract will be for a period of one year and may be extended for further period(s) (upto three years) with same terms & conditions subject to satisfactory service or as may be required and on mutually agreed Terms & Conditions.
- Bidders are not allowed to submit multiple bids nor bid through a consortium. If bids are submitted through consortium, such bids will be rejected.
- Agency shall provide the following at its own cost:
 - (a) Proper uniforms (Trouser, Shirt, Belt, Cap & Shoes, 2 sets each) including washing cost to its armed security personnel deployed by them at NCHMCT, Noida

(b) Required arms to all the armed security personnel on duty.

(c) Jackets [to all security staff members during Winter season]

No expenditure will be borne by NCHMCT, Noida in this regard.

4. Agency shall ensure deployment of required security personnel, adequately trained, on all days of the week in three shifts (**Per shift 08 Hrs duty only**) and the relievers as applicable. The armed security personnel deputed by the agency will ensure safety of man (employees, students, visitors, men at work, etc.), materials, stores and property of NCHMCT Campus as well as NCHMCT Hostel & Guest house and follow the rules and guidelines laid down by NCHMCT from time to time.
5. It would be the responsibility of the Armed Security Personnel to maintain and ensure full-proof security at the main gate by regular check of incoming/outgoing personnel.
6. NCHMCT, Noida shall have liberty to increase or decrease the number of security personnel (male / female) as per its requirement from time to time & decision of NCHMCT official(s) shall be final.
7. All the incoming and outgoing entities and goods should be thoroughly checked by the security personnel. The security personnel must ensure that NCHMCT's property, whether equipment or materials, are not allowed to be taken out of the campus without proper gate-pass duly signed by the authorized officials. To keep proper records of incoming and outgoing materials Register should be maintained with necessary entries.
8. In case of any theft or pilferages, loss or others offences, agency will investigate and submit a report to NCHMCT and maintain liaison with the Police. FIR will be lodged by NCHMCT, wherever necessary. If need be joint enquiry comprising of both the parties shall be conducted and responsibility will be fixed. Further, security personnel deputed at NCHMCT must be well trained in respect of operation of Fire Fighting Equipment's.
9. In case of any damage or loss to the Council's movable or immovable property or material caused directly or indirectly by security personnel, agency shall be held fully responsible. And the same shall be made good by the agency at its own cost. Also, the Council shall be entitled to deduct appropriate amount as penalty from the security deposit and/or the bill amount payable to the agency or agency shall pay for the same. The amount of loss and/or damage as determined by the NCHMCT authority shall be final and binding on the agency.
10. In case of frequent lapses on the part of the security personnel deployed by the agency, NCHMCT shall have right to terminate the contract forthwith or take any other action without assigning any reason whatsoever. The amount of loss or damage as determined by the NCHMCT authority shall be final and binding on the agency.
11. Agency should ensure the regular deployment and rotation of security personnel in their shifts and locations.
12. Security agency should ensure that the supervisor should conduct regular walk-throughs and security inspections for assigned facilities and the same should be maintained in the log-book.
13. Payment will be made monthly on arrear basis against submission of bill along with monthly attendance statement, copies of wages sheet and copies of previous month's PF and ESI deposits challan & ECR of the security personnel deployed by the agency at NCHMCT, Noida and monthly challan for payment of GST. All payments due to the agency shall be made through RTGS/NEFT. Deductions, if any (TDS, etc.) and as applicable, will be made during payment. Agency shall submit details of its Bank (A/c Number, Bank & Branch Name, and IFSC Code), PAN and GST No.

along with the tender documents and bill.

14. If security personnel does not report for duty and no replacement is provided for the duty point, then in that event pro-rata deduction shall be made from the bill.
15. All the security personnel shall give their attendance through Biometric Systems while joining & leaving duty (In-time & Out-time).
16. Agency shall maintain Attendance Register for all the staffs engaged by it at NCHMCT, Noida for the said Security Service. Biometric attendance of the Security Personnel deputed by the agency shall be maintained by NCHMCT.
17. The agency shall submit the undertaking for not having been blacklisted or debarred by any Govt. entity.
18. In the event of delay in release of payment by NCHMCT to the agency due to contingencies, payment of wages to the Security Personnel deputed by the agency at NCHMCT should not be linked with receiving of payment from NCHMCT and the agency must pay the wages as per prevailing rate of Central Govt. to its staff(s) deployed/engaged at NCHMCT, Noida Campus by **7th of every month**. No request for relaxation will be entertained in this regard. The wages shall be as per minimum wages notified by the Central Govt. from time to time.
19. In case of disputes for non-payment of wages by the agency to the manpower deployed or any other dispute, the payment due to the agency may be withheld till settlement of such disputes.
20. In the event of non-satisfactory service or any default, agency may pay for the same or payment may be deducted as penalty as deemed fit which will be decided by the NCHMCT's authority and decision of NCHMCT to this effect shall be final & binding on the agency.
21. Dispute, if any, arising regarding the contract shall be settled mutually and the decision of NCHMCT will be final and binding in this matter.
22. Pay slip with all details should be issued by the agency to its all deputed staff members along with their monthly payment of wages.
23. All the security personnel engaged by the agency at NCHMCT, Noida for carrying out tasks under this contract shall be deemed to be the employees of agency. Agency shall be solely responsible for their wages, fringe benefits, conduct, leave-records, etc.
24. Agency shall ensure that the staff members engaged by it are well disciplined and shall not smoke beedis, cigarettes or intake alcoholic drinks, nor they are allowed to chew pan, tobacco items, etc. while on duty. They should be gentle and bear good moral character. Security Agency, shall be fully responsible about the conduct of its employees deputed at NCHMCT, Noida and shall ensure that they should deal with the staff members, officers, students, visitors, people of other agencies, etc. politely and cordially while enforcing discipline. If it is found that the conduct or efficiency of any of the said security personnel is unsatisfactory, the Security Agency shall have to remove the person concerned immediately and provide replacement. The decision of the NCHMCT Authority in this regard shall be final and binding on the agency.
25. The deputed security personnel should possess sound health and be free from any diseases, especially contagious and frequently recurring diseases and they should be in uniform while on duty. Medical certificate in respect of fitness of guards deputed may be produced.
26. Guard having performed night shift will not be allowed to do following day shift.
27. The security personnel shall not indulge in any loose or unwarranted talk with the employees or students or visitors. During Sundays/holidays or after office hours

on working days the security personnel shall be extra vigilant.

28. Agency shall submit necessary bio-data in respect of all the security personnel deputed at NCHMCT, Noida for rendering the security service, viz. Name, Father's Name, Date of birth, Educational qualification, identifying marks, full residential address, past experience (if any) along with Photo Identity Card and their police verification report immediately after receiving the work order.
29. Agency shall verify character, antecedents of personnel before deploying them at NCHMCT, Noida. The particulars of staff (name, father's name, Date of Birth, address, qualification, previous work experience, etc.) deployed by the agency should be submitted to NCHMCT, Noida along with their police verification report.
30. Agency shall comply with all existing Central Govt. Labour Acts, such as Contract Labour Regulation Act, Workmen's Compensation Act, Minimum Wages Act, Payment of Wages Act, Provident Fund Act, ESI Act etc. For any lapse or breach on the part of the agency in respect of non-compliance of any Labour Legislation in force during the validity of the contract, agency would be fully responsible and would indemnify NCHMCT, in case the Council is held liable for the lapse on the part of the agency, in this regard.
31. Agency shall at all times be responsible to maintain all types of liabilities under Workman's Compensation Act/ Fatal Accident Act, Personal Injuries, Insurance Act and/or other Industrial Legislation in force from time to time.
32. Security patrol require to be conducted on a routine basis in the NCHM Campus & Hostel area. And report should be submitted to Administration of NCHMCT, Noida.
33. Agency should issue monthly pay slips to its deputed Security Personnel at NCHMCT, Noida.
34. The Security agency shall strictly follow the applicable labour laws with respect to maximum hours for which a security guard can work.
35. In the event of injury, illness or mishap to any of the said security personnel deployed by the agency, NCHMCT, Noida will not be liable to pay any compensation. The insurance cover shall include the liability under the Workmen's Compensation Act, and agency shall be fully responsible for the same.
36. NCHMCT will not provide any mode of transport in respect of manpower or any items/materials required by the agency for executing said service.
37. Agency shall not engage any Sub-Agent or Sub-Contractor whatsoever for the said service.
38. Agency shall abide by the rules and regulations of the NCHMCT as may be enforced from time to time and it should work in close co-operation with others at the site.
39. The contract may be withdrawn by either side due to any reason by giving a minimum of 30 days' notice. The agreement with NCHMCT, in such case, will be treated as cancelled before its expiry. However, the said notice period may be extended mutually till alternate arrangements are made by NCHMCT.
40. NCHMCT reserves the right to terminate the contract at any time at its sole discretion due to non-satisfactory service or violation of T&Cs or due to any default on part of the agency and/or due to any applicable reason and NCHMCT's decision in this regard shall be final and binding on the agency. However, if not renewed/extended further, the contract shall stand automatically expired after its due date without giving any notice in writing.
41. Security personnel will not be changed by security agency so frequently until and unless so warranted and until permitted by the Council.

42. The registered Head office of the Contractor/Vendor should be in the region of Noida/Delhi/Ghaziabad only.

43. All disputes are subject to Noida Jurisdiction only.

Buyer Added Additional Terms & Conditions (ATC)

1. Contract Period / अनुबंध की अवधि

The contract shall be valid for one year and may be extended up to three years based on performance and mutual consent.

अनुबंध की अवधि एक वर्ष होगी जिसे कार्य संतोषजनक पाए जाने पर अधिकतम तीन वर्ष तक बढ़ाया जा सकता है।

2. Deployment & Attendance / तैनाती एवं उपस्थिति

The Agency shall deploy 23 trained personnel (3 Supervisors, 16 Male Guards, 1 Armed Guard, 3 Female Guards). Attendance shall be biometric and absentee replacement within 4 hours.

एजेंसी को 23 प्रशिक्षित कर्मी (3 पर्यवेक्षक, 16 पुरुष रक्षक, 1 सशस्त्र रक्षक, 3 महिला रक्षक) तैनात करने होंगे। उपस्थिति बायोमैट्रिक होगी एवं अनुपस्थिति का प्रतिस्थापन 4 घंटे में अनिवार्य होगा।

3. Qualification & Age / योग्यता एवं आयु

Guards minimum 10th pass and PSARA trained. Supervisors preferably ex-servicemen. Max age: 50 years (guards), 55 years (ex-servicemen).

सभी रक्षक न्यूनतम दसवीं पास एवं पीएसएआरए अधिनियम के अंतर्गत प्रशिक्षित होने चाहिए। पर्यवेक्षक भूतपूर्व सैनिक वरीयता प्राप्त करें।

4. Identification, Uniform & Equipment / पहचान, वर्दी एवं उपकरण

Proper uniform, shoes, ID card, and equipment (raincoat, torch, whistle, etc.) mandatory.

सभी कर्मियों को वर्दी, जूते, पहचान पत्र एवं आवश्यक उपकरण पहनना अनिवार्य है।

5. Wages & Statutory Compliance / वेतन एवं वैधानिक अनुपालन

Wages as per latest Central Sphere Minimum Wages including VDA. EPF, ESI, Bonus, Gratuity compliance mandatory.

कर्मचारियों को केंद्र सरकार के न्यूनतम वेतन (वीडीए सहित) से कम नहीं दिया जाएगा तथा सभी वैधानिक अधिनियमों का पालन आवश्यक है।

6. Verification & Background Check / सत्यापन एवं पृष्ठभूमि जांच

Police verification and Aadhaar proof mandatory.

सभी कर्मियों का पुलिस सत्यापन एवं आधार पहचान पत्र आवश्यक है।

7. Supervision & Monitoring / पर्यवेक्षण एवं निगरानी

Supervisors to monitor attendance and maintain daily registers.

पर्यवेक्षक उपस्थिति की निगरानी करें और दैनिक रजिस्टर बनाए रखें।

8. Loss, Damage & Penalties / हानि, क्षति एवं दंड

Absence without replacement - ₹500; No uniform - ₹200; Wage delay - ₹1000; Negligence causing loss - up to ₹10,000.

अनुपस्थिति पर ₹500, वर्दी न पहनने पर ₹200, वेतन में देरी पर ₹1000, लापरवाही से हानि पर ₹10,000 तक दंड।

9. Training & Drills / प्रशिक्षण एवं अभ्यास

Quarterly fire and security drills to be held.
प्रत्येक तिमाही सुरक्षा अभ्यास कराना आवश्यक।

10. Termination / अनुबंध की समाप्ति

Contract may be terminated with 30 days' written notice for unsatisfactory performance or violation.
कार्य असंतोषजनक पाए जाने या शर्त उल्लंघन पर 30 दिन के नोटिस से अनुबंध समाप्त किया जा सकता है।

11. Arbitration / मध्यस्थता

Disputes to be referred to arbitration by officer nominated by Secretary (Tourism), Govt. of India. Venue: Noida.

विवाद भारत सरकार के पर्यटन सचिव द्वारा नामित अधिकारी को मध्यस्थता हेतु भेजे जाएंगे।

12. Blacklisting & Debarment / अपात्रता एवं निषेध

False documents will lead to forfeiture of EMD/PBG and debarment for 2 years.

गलत दस्तावेज़ पाए जाने पर ईएमडी/पीबीजी जफ्त होगी और एजेंसी दो वर्ष के लिए निषिद्ध की जाएगी।

13. PBG / प्रदर्शन बैंक गारंटी

5% of contract value valid for 14 months.

अनुबंध मूल्य का 5% 14 माह के लिए वैध।

14. Force Majeure / अप्रत्याशित परिस्थिति

Natural calamity or pandemic subject to written notice.

प्राकृतिक आपदा या महामारी की स्थिति में लिखित सूचना आवश्यक।

15. Jurisdiction / क्षेत्राधिकार

Courts at Gautam Buddha Nagar (Noida) only.

सभी विवाद गौतम बुद्ध नगर (नोएडा) के न्यायालयों के अधीन होंगे।

Scope of Work (कार्य का क्षेत्र)

Objective / उद्देश्य

To provide 24x7x365 security coverage to NCHMCT campus ensuring safety of personnel, property, and visitors.

एनसीएचएमसीटी परिसर में 24x7 सुरक्षा सुनिश्चित करना ताकि कर्मियों, संपत्ति और आगंतुकों की सुरक्षा हो सके।

Coverage Area / क्षेत्राधिकार

Main building, hostels, guest house, residential complex, parking, and perimeter.

मुख्य भवन, छात्रावास, अतिथि गृह, आवासीय परिसर, पार्किंग और परिधि क्षेत्र।

Duties & Responsibilities / कर्तव्य एवं उत्तरदायित्व

- Entry/exit control, visitor management, patrolling, event assistance, and reporting incidents.
- प्रवेश-निकास नियंत्रण, आगंतुक प्रबंधन, गश्त, कार्यक्रम सहयोग, और घटनाओं की रिपोर्टिंग।

Reporting & Documentation / प्रतिवेदन एवं अभिलेखन

Maintain daily logbook, monthly summary, and incident reports.

दैनिक लॉगबुक, मासिक सारांश, और घटना रिपोर्ट रखना।

Miscellaneous / विविध

Assist in fire-fighting, first aid, and coordinate with police/fire department.

अग्निशमन, प्राथमिक उपचार में सहायता करें और पुलिस/फायर विभाग से समन्वय करें।

3. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

4. Forms of EMD and PBG

Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name

NCHMCT
Account No.
2886101000127
IFSC Code
CNRB0002886
Bank Name
CANARA BANK
Branch address
Sector-63, Noida

Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.

5. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Payment online through RTGS / internet banking also (besides PBG which is allowed as per GeM GTC). On-line payment shall be in Beneficiary name

NCHMCT
Account No.
2886101000127
IFSC Code
CNRB0002886
Bank Name
CANARA BANK
Branch address
Sector-63, Noida

. Successful Bidder to indicate Contract number and name of Seller entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer in place of PBG within 15 days of award of contract.

अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.

5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
16. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---