

राष्ट्रीय होटल प्रबन्ध एवं केटरिंग टेक्नोलॉजी परिषद

(पर्यटन मंत्रालय, भारत सरकार के अधीन स्वायत्तशासी निकाय)

NATIONAL COUNCIL FOR HOTEL MANAGEMENT AND CATERING TECHNOLOGY

(An Autonomous Body under Ministry of Tourism, Govt. of India)

ए-34, सेक्टर 62, नोएडा - 201309 (उत्तर प्रदेश)

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NCHM-10107/6/2026-Admin

Date: 27.04.2026

NOTICE

It is informed that the Board of Governors of NCHMCT in its 59th meeting held on 30.03.2026 has accorded approval to amend the Recruitment Rules of UDC and Assistant of NCHMCT. Accordingly, the revised Recruitment Rules of UDC and Assistant are attached for information of all concerned.


(Dr. Sagnik Chowdhury)
Director (A&F)


27/04/26.



Recruitment Rules for the post of Upper Division Clerk, NCHMCT
(an Autonomous body under Ministry of Tourism, GoI)

Sl. No.	Subject / Title	Existing clause	Revised clause
1.	Name of the post	Cashier (U.D.C.)	UDC
2.	Number of post	01	01
3.	Pay Level (as per existing RR and also as per 7 CPC)	---	Pay Level -4 as per 7 th CPC
4.	Whether selection or non-selection	--	--
5.	Age limit for direct recruits	22-30 years	32 years
6.	Educational and other qualifications required for direct recruits	Essential Qualification: Commerce Graduate of recognized University with at least 3 years' experience preferably in Govt. Office, Educational Institution. Desirable: Working speed in typewriting.	Essential Qualification: Graduate of recognized University with at least 3 years' experience preferably in Govt. Office, Educational Institution. Desirable: Knowledge of computers and digital applications such as MS Office, AI etc.
7.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees		Age – NA Educational Qualification : as per Direct recruits
8.	Period of probation, if any	--	2 years
9.	Method of recruitment whether by promotion by or deputation/absorption or by direct recruitment and the percentage of the vacancies to be filled by various methods	By Promotion from LDC with a minimum of 8 years' service in the grade, failing which by Direct Recruitment.	By promotion failing which by direct recruitment
10.	In case of recruitment promotion/deputation/absorption, grades from by which Promotion/deputation/absorption to be made	--	Promotion: from LDC with a minimum of 5 years' service in the grade
11.	If a Departmental Promotion Committee exists, what is the composition	--	i) Director (A&F), NCHMCT – Chairperson ii) Director (Academic), NCHMCT – Member iii) One Expert to be nominated by Chairperson – Member iv) One representative of SC/ST community to be nominated by Chairperson - Member

डॉ. साग्निक चौधरी/Dr. SAGNIK CHOWDHURY
निदेशक(प्रशासन एवं वित्त)/Director(Administration & Finance)
राष्ट्रीय होटल प्रबन्ध एवं केटरिंग टेक्नोलॉजी परिषद्
National Council for Hotel Management & Catering Technology
पर्यटन मंत्रालय, भारत सरकार के अधीन स्वायत्तशासी निकाय
An Autonomous body under Ministry of Tourism, Govt. of India
ए-34,सेक्टर-62,नोएडा (भारत)/A-34, Sector-62,Noida (INDIA)


27/6/26

Recruitment Rules for the post of Assistant, NCHMCT
(an Autonomous body under Ministry of Tourism, GoI)

Sl. No.	Subject / Title	Existing clause	Revised clause
1.	Name of the post	Assistant	Assistant
2.	Number of post	3 (Subject to variation depending upon workload)	3 (Subject to variation depending upon workload)
3.	Pay Level (as per existing RR and also as per 7 CPC)	Rs. 425-15-500-ER-15-560-20-700-EB-25-800	Pay Level 6 as per 7 th CPC
4.	Whether selection or non-selection	Non-selection	Non-selection
5.	Age limit for direct recruits	Up to 30 years	Up to 32 years
6.	Educational and other qualifications required for direct recruits	<u>Essential:</u> Graduate of a recognized University with at least five years office experience. <u>Desirable:</u> Working speed in typewriting.	<u>Essential:</u> Graduate of a recognized University with at least five years office experience. <u>Desirable:</u> Knowledge of computers and digital applications such as MS Office, AI etc.
7.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Education Qualification – YES Age Limits - NO	Education Qualification – YES Age Limits - NO
8.	Period of probation, if any	--	2 years for DRs and Promotees
9.	Method of recruitment whether by promotion by or deputation/absorption or by direct recruitment and the percentage of the vacancies to be filled by various methods	50% by promotion failing which by transfer on deputation, and 50% by transfer on deputation/transfer failing which by direct recruitment.	66½% by promotion and 33½% by direct recruitment.
10.	In case of recruitment promotion/deputation/absorption, grades from which Promotion/deputation/ absorption to be made	Promotion: LDCs with 10 Years regular service in the grade. Transfer on deputation / transfer: Officers of Central Govt./ Autonomous Bodies / Public Sector Undertakings / Institutes of Hotel Management / Food Craft Institutes, holding analogous posts or with 5 years' service in the scale of Rs. 330-560 or equivalent, and possessing the qualifications and experience prescribed for direct recruits. “(Period of deputation shall ordinarily not exceed three years)”	Promotion: 10 (ten) years' regular service in the grades of Lower Division Clerk and Upper Division Clerk combined, rendered after appointment thereto on a regular basis, out of which at least two (02) years shall be in the grade of Upper Division Clerk. Transfer on deputation / transfer: Officials of Central Govt./ Autonomous Bodies / Public Sector Undertakings / Institutes of Hotel Management / Food Craft Institutes, holding analogous posts or with 5 years' service in the Pay Level-4 or equivalent, and possessing the qualifications and experience prescribed for direct recruits. “(Period of deputation shall ordinarily not exceed three years)”
11.	If a Departmental Promotion Committee exists, what is the composition	--	i. CEO, NCHMCT – Chairperson ii. Director (A&F), NCHMCT – Member iii. One Expert to be nominated by Chairperson – Member iv. One representative of SC/ST community to be nominated by Chairperson – Member

श्री. साग्निक चौधरी / Mr. SAGNIK CHOWDHURY
निदेशक (प्रशासन एवं वित्त) / Director (Administration & Finance)

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27/1/26